

PROJECT MANAGEMENT

(Course Information)

Introduction

This is a 2-week course for directors, principals, and project managers. The course is designed to provide training institution and organizational personnel with the essential project managerial skills, tools and concepts needed to develop a project initiation plan for the institution and organization.

Course goals

At the end of the course, participants will be able to:

- Prepare project plan.
 - a) Develop risk probability chart
 - b) Conduct SWOT analysis
 - c) Conduct stakeholder analysis
 - d) Develop project log frame
- Develop monitoring and evaluation plan

Who will benefit

This course is appropriate for Directors, Principals and Managers working in public, private and non-governmental organizations, who will take over project management tasks. The training is equally beneficial to forward looking individuals with bachelor degree.

Areas covered in the course

- Overview of project management
- The 10 principles of good project management
- Conduct a project needs analysis
- Develop a work break down structure
- Develop project plan
- Select project schedule
- Overview of project cost management
- Overview of project risk management
- Overview of project quality management
- Develop a risk probability chart
- Conduct stakeholder analysis

Costs

Course fee: per participant

NRs. 12,000.00 for Nepali nationals.

U.S.\$ 250.00 equivalent in NRs. for foreign nationals working in Nepal.

U.S.\$ 400.00 for nationals of SAARC countries.

U.S.\$ 500.00 for nationals beyond SAARC countries.

Accommodation in TITI guest house:

Per night/participant

NRs. 200.00 for Nepali nationals.

NRs. 200.00 for INGOs & foreign nationals working in Nepal.

U.S. \$ 10.00 for international customers.

Food in TITI canteen/participant/day

NRs 300.00 – 350.00 (according to menu) for breakfast, lunch & dinner (Nepali Food).

U.S. \$ 10.00 - 12.00 (according to menu) for continental food & breakfast.

General information

The course language will be mainly in English and whenever necessary, Nepali explanation will be given. Instructional materials are primarily in English. During this course participant's performance is evaluated continuously.

TITI awards certificate upon successful completion of the course as per TITI's evaluation criteria. All TITI courses are approved by the Council for Technical Education & Vocational Training (CTEVT).

About TITI

Training Institute for Technical Instruction was established as a Nepali national institute in 1991, with the support of Swiss Government through Swisscontact, the Swiss Foundation for Technical Cooperation.

The Council for Technical Education and Vocational Training has mandated TITI for its programs & services.

The goal of TITI is to meet the nationwide training needs of technical and managerial people of the sector. TITI's mission is to ***“Human capacity development is our mission. TITI contributes distinctly to the quality of programs and services of Technical and Vocational Education and Training by means of training, education and research”***.

TITI has trained over 19,000 instructional, managerial and curriculum developers from various countries such as Afghanistan, Albania, Bangladesh, Bhutan, Burkina Faso, India, Indonesia, Kosovo, Mali, Moldova, Nepal, Pakistan, Sri-Lanka, Switzerland, Uganda, Vietnam and Zimbabwe. TITI has conducted training programs, provided TEVT consultancies and other services to Technical Cooperation-Federal Republic of Germany (GTZ), Department for International Development (DFID), Netherlands Development Organization (SNV), ILO/UNDP, SDC, UNICEF, ADRA, SOS, NCED, UNFPA, ADB and other national and international organizations in Nepal and abroad.

For further inquiries, please contact:

Training Institute for Technical Instruction (TITI)

Sano Thimi, Bhaktapur

P.O. Box 5694 (Kathmandu)

Nepal.

Phone: ++977-1-6630187

Fax: ++977-1-6630289

E-mail: info@titi.org.np

Website: <http://www.titi.org.np>